

ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Office Order

Date: 14-07-2018


Sub: Constitution of **Purchase Committee** for the academic year 2018-19 – Reg.

The undersigned is pleased to constitute the **Purchase Committee** with the following members for the academic year 2018-19. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

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|---------------------------------------------|----------|
| 1. Dr. P. S. Ranjith, Prof., Dept. of ME | Convener |
| 2. Ms. K. Lakshmi Assoc. Prof., Dept. of CE | Member |
| 3. Dr. Yashu Swami, Prof., Dept. of EEE | Member |
| 4. Dr. R. Srinivas, Prof., Dept. of CSE | Member |

FUNCTIONS:

- Ensure proportionality, transparency, accountability, and fairness in the procurement process.
- Analyze quotations and supervise the procurement process.
- Maintain the Central Stock Register.


(Dr. M. Sreenivasa Reddy)
Principal



To
The members to comply with.